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Voting members and consulting representatives from the University:

Dr. Robert Brennan, Associate Dean, College of
Agriculture

Dr. Robert Rutt, Professor of Agricultural Economics,
University of Kentucky

Alternates (to serve in event a member is unable to attend):

From Community College System -

George Edwards, Assistant Professor of English, Ashland
Community College

From University of Kentucky -

Dr. Stanley Wall, Associate Dean, College of Agriculture

The purpose of this Area Personnel Committee will be to study and review the recommendations (and the supporting materials submitted therewith) for the promotion of several instructors to the rank of "Senior Instructor" with tenure in the Community College System and a single recommendation of tenure status for one assistant professor in the Community College System and to make recommendations to the President for appropriate action.

It is expected that this responsibility for the current academic year can be discharged by one meeting of the Committee. We should like to plan for the Committee to meet for this purpose some Saturday (preferably between April 15 and 30th) if this arrangement is acceptable to you.

The Dean of the Community College System and the Directors of the respective community colleges are responsible for the preparation of the recommendations and all supporting materials which should accompany same. Dean Hartford will make the necessary arrangements for the meeting.

I hope that you will be able to accept this responsibility as one of those added professional tasks of real significance. We shall try to keep such requests to a minimum by rotating these duties among eligible faculty members. One important factor is that the promotion of some faculty personnel to tenured status will give us a larger pool of persons upon which to draw for assignments like this. At the moment, the number of faculty with professorial rank and tenure status in the Community College System is very slight.

Let me conclude this request with a reminder of the need to keep the work of this Committee on a confidential basis. The purpose of a candid and objective review of proposed faculty promotions would be defeated if the committee members should find themselves subjected to appeals and pressures in behalf of individuals on a personal rather than a professional basis. I trust that this work can be done on a dignified, unobtrusive and objective basis by a committee that remains free from pressures from any source.

Thank you kindly.

LFH:mbh