

chairperson and forwarded with the dossier to the dean of the college. After reviewing the dossier for completeness, the dean shall obtain a written recommendation from the college's advisory committee on promotion and tenure. If the dean decides to recommend the faculty member for promotion and tenure, such a recommendation shall be added to the individual's dossier and forwarded to the Senior Vice President and Chancellor of the Medical Center or the Provost for further consideration by normal procedures. If the dean makes a decision not to recommend the faculty member for promotion and tenure, the dean shall notify the individual of this action in writing before the end of the sixth or the next-to-last year of the individual's probationary period.

2. Promotion Review Opportunity for Tenured Assistant or Associate Professor

An assistant or associate professor with tenure whose promotion to a higher rank has not been considered by an Academic Area Advisory Committee for a period of six years may request such consideration by October 1 of the seventh or a subsequent year. This request shall be submitted in writing to the chairperson of the individual's department. Upon receiving such a request, the chairperson of the department shall prepare a promotion dossier, and a recommendation, either supporting or opposing promotion, shall be forwarded by the chairperson to the dean. The dean shall review the dossier and forward it with the dean's recommendation to the Senior Vice President and Chancellor of the Medical Center or the Provost by January 15 of the academic year in which the request is made. After examining the dossier for completeness, the Senior Vice President and Chancellor of the Medical Center or the Provost shall submit the dossier to the relevant Area Committee for review. Upon completion of its review, the Area Committee shall recommend to the Senior Vice President and Chancellor of the Medical Center or the Provost in the usual manner. If a faculty member is considered by an Area Committee for promotion under this option, the provision of another opportunity for such consideration shall not be mandatory until six or more years have passed.

H. Consideration of an Associate Professor or a Professor for Tenure

An associate professor on appointment without tenure may be considered for tenure at any time prior to the next-to-last year of the stated probationary period. However, a non-tenured associate professor in the next-to-last year of a probationary period, or a professor in the first half of a one-year probationary period, must be considered for tenure at that respective specific time, unless the individual requests in writing that such not be done because of resignation or willingness to accept, as applicable, a terminal reappointment or a notice of non-renewal of appointment. A dossier relative to considering the individual for tenure shall be prepared according to established guidelines (see Section III.D) and a recommendation, either affirmative or negative, shall be made by the department chairperson and forwarded with the dossier to the dean of the college. After checking the dossier for completeness, the dean shall obtain a written recommendation from the college's advisory committee on promotion and tenure. If the dean decides to recommend the faculty member for tenure, such a recommendation shall be added to the dossier and forwarded to the Senior Vice President and Chancellor of the Medical Center or the Provost for further consideration by normal procedures (refer to procedural flow chart in