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DEAN'S OFFICE

Office of the Chancellor
Lexington Campus

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University of Kentucky
Lexington, Kentucky 40506-0037
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August 27, 1991

MEMORANDUM

To: Lexington Campus Deans
From: Robert Hemenway, Chancellor
Re: Promotion and Tenure Dossiers

The attached letters from chairs of the area committees were written at my request. They make suggestions for improving promotion and tenure dossiers next year. These suggestions do not have the force of regulation, but they obviously can be of value to department chairs preparing dossiers.

I urge you to share these suggestions with your department chairs so that they can have these letters in mind as they prepare next year's dossiers.

You will note that several area committees comment on the difficulty of evaluating unnecessarily bulky dossiers, and they suggest that the candidate should include five or six examples of his or her best publications, rather than including every publication to date. Please consider this suggestion and plan to discuss it at the next Deans' meeting. If there is sufficient interest, I will take the idea to the Faculty Senate.

Another question which arises is the extent to which the candidate contributed to jointly authored papers. At the very least, the candidate should provide a statement which indicates the contribution of each author.

*Law
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