

Dr. W. P. Garrigus
Department of Animal Sciences
S225B Agricultural Research Center
Campus

January 27, 1971

Dear Dr. Garrigus:

Thank you for your willingness to serve as Chairman of the University Senate Advisory Committee on Appointment, Promotion and Tenure. I appreciate also your inquiry concerning how this important committee might best serve the interests of the University.

A thorough review of the existing documents dealing with appointment, promotion and tenure is urgently needed with respect to updating and possible revising. Specifically, I am including the following enclosed documents for your committee's study:

Set of Procedures, issued by Office of the President,
October 28, 1963

Memorandum, issued by Office of the President,
December 13, 1965

A Report on Policies and Procedures for Appointment,
Promotion, Tenure and Merit, issued by Office
of the President, April 27, 1966

Governing Regulations of the University of Kentucky (May 1970),
Sections VII, B(1, 3, 4, 5, 6), VIII, B and X, B

I will look forward to receiving a report by April 1, 1971 from the University Senate Advisory Committee on Appointment, Promotion and Tenure concerning the documents listed above. I request that the committee's report include updated sets of procedures and policy statements along with recommendations on new policy statements, new procedures, and needed changes in existing procedures.

Vice Presidents Bosomworth and Cochran will be informed about the committee's charges through receiving copies of this communication. If you and your committee believe that it would be helpful to meet with them, I am sure that they will be pleased to discuss matters with you.

Portions of the committee's projected report to me might serve also as the nucleus for the committee's report to the University Senate in April.

Sincerely,

Excerpted From
Jan. 2, 1971 letter
of President Singletary

Otis A. Singletary
President