

# NOTICE OF REAPPOINTMENT

UNIVERSITY OF KENTUCKY  
LEXINGTON, KENTUCKY

DATE \_\_\_\_\_

The University of Kentucky is pleased to confirm  
this academic REAPPOINTMENT.

NAME \_\_\_\_\_

## CURRENT APPOINTMENT:

TITLE \_\_\_\_\_ TENURE: ☐ YES ☐ NO

COLLEGE \_\_\_\_\_ DEPT. \_\_\_\_\_

SALARY BASE: ☐ 10 MOS. ☐ 12 MOS. ☐ OTHER

CONDITIONS: \_\_\_\_\_

## TYPE OF REAPPOINTMENT:

☐ WITHOUT TENURE

☐ WITH TENURE

☐ PROMOTION

☐ JOINT

☐ OTHER \_\_\_\_\_

## REAPPOINTMENT:

TITLE \_\_\_\_\_ PERIOD OF  
REAPPOINTMENT: FROM \_\_\_\_\_ TO \_\_\_\_\_ OR

CONTINUOUS TENURE \_\_\_\_\_. COLLEGE \_\_\_\_\_ DEPT. \_\_\_\_\_

SALARY BASE: ☐ 10 MOS. ☐ 12 MOS. ☐ OTHER

TENURE: (a) Service elsewhere (up to three years) which is to be counted toward the probationary period for tenure as provided in the regulations governing tenure is \_\_\_\_\_ years.

(b) According to the regulations governing tenure, your maximum probationary period will end June 30, 19\_\_\_\_\_.  
(In order to provide fair notice of termination of employment where necessary, review of an individual's record and performance for tenure purposes should occur during the year preceding the last year of his probationary period.)

(c) Other conditions regarding tenure, when applicable, are set forth below under "CONDITIONS OF APPOINTMENT, ASSIGNMENT, OR TENURE."

## NOTIFICATION OF TERMINATION: NON-TENURE APPOINTMENTS:

Part-time, visiting or temporary short-term appointments with explicit terminal dates of one academic year or less, terminate at the expiration of the term without notice. For those employed year-to-year on a fiscal or academic year basis, notification of termination of employment at the end of the first year of service shall be given not later than March 1 if the appointment expires at the end of that year or three months in advance if the one-year appointment terminates during the academic year. Notification of termination of appointment at the end of the second year of service shall be given no later than December 15 if the appointment expires at the end of that year or six months in advance if the appointment expires during the year. Notification of termination of appointment after more than two years of service shall be given at least 12 months before expiration of the appointment. Notice of termination of appointment of those on post-retirement appointment shall be no less than six months.

## RESIGNATIONS:

Notice of resignation should be given early enough to obviate serious inconvenience to the University. If a faculty member desires to terminate an existing appointment, or to decline a renewal in the absence of non-renewal, he shall give written notice of not less than three months if his rank is Instructor or Assistant Professor, and not less than four months if his rank is higher, before the end of his duties during an academic year (exclusive of a summer session) or thirty days after receiving notification of the terms of his appointment for the coming year, whichever date occurs later. However, he may properly request a waiver of this requirement in case of hardship or in a situation where he would otherwise be denied substantial professional advancement.

## CONDITIONS OF APPOINTMENT, ASSIGNMENT, OR TENURE:

\_\_\_\_\_  
Signature of Appointee

\_\_\_\_\_  
Signature of Vice President

Distribution: Original to Appointee; Green copy for Vice President; Yellow copy for Dean; Pink Copy for Department; Goldenrod copy for Originator.