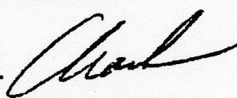


August 5, 1997

## MEMORANDUM

TO: Chancellor Ben Carr  
Chancellor James Holsinger  
Chancellor Elisabeth Zinser  
Vice President Eugene R. Williams

FROM: Charles T. Wethington, Jr.   
President

SUBJECT: Faculty Performance Review for the 1997 Calendar Year

I have reviewed the two proposed changes recommended for AR II-1.0-5 submitted by one College in the Medical Center. The changes in AR II-1.0-5 will be circulated for consideration of an AR change if you concur. However, to avoid any problems with getting information out in a timely manner to Deans and Directors, I see no reason why "peer faculty appraisals based upon review of course syllabi, course materials, texts, learning exercises, exams and in class presentations, where applicable," could not be provided in your communication to Deans and Directors as an example of other relevant information, if you wish. I am, therefore, requesting that you proceed with preparing your performance review document(s) for the 1997 calendar year, using the calendar dates indicated in Special Assistant Fleming's May 5, 1997 memo.

Please submit a copy of your document(s) to Special Assistant Fleming not later than October 1, 1997, for perusal and incorporation in the files of the Office of the President. If you need other information or assistance regarding this matter, please let Special Assistant Fleming know.

c: Juanita W. Fleming

888/ds