UK UNIVERSITY OF KENTUCKY
Chandler Medical Center

Office of the Chancellor
Lexington, Kentucky 40536-0284
(606) 323-5126

April 5, 1995

Dr. Byron Young, Chair
Department of Surgery
MN264 Medical Center
CAMPUS 0084

Dear Dr. Young:

Thank you for your letter of February 15, 1995 concerning notification of non-renewal of Research Title Series appointments.

According to the Administrative Regulations (AR II-1.0-1, IV-B), notification of non-renewal of an appointment at the end of the first year of employment must occur no later than March 1st if the appointment terminates at the end of that fiscal year or three months in advance if the appointment terminates during the academic year. Non-renewal of an appointment at the end of the second year of employment must occur no later than December 15th if the appointment terminates at the end of that fiscal year or six months in advance if the appointment terminates during the academic year. After two years of employment, faculty must be notified at least 12 months in advance regarding non-renewal of their appointment.

This regulation pertains to all faculty employed year-to-year on a fiscal or academic year basis, regardless of their title series. All notifications of non-renewal of appointments should be made in a timely manner in order to allow time for the dean to make his decision since he must seek the advice of the College Advisory Committee on Appointments, Appeals, Promotion and Tenure.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

Phyllis P. Nash, Ed.D.
Vice Chancellor for Academic and Student Affairs

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c: Dr. Emery A. Wilson