

## MINUTES OF THE UNIVERSITY FACULTY, MARCH 9, 1964

great a burden upon a few individuals. The Council would like to help with this project and especially solicits suggestions from individuals concerning their own interests.

In connection with the committee structure of the Faculty, the Council is recommending that the elections committee be abolished and its duties given to the secretary of the Faculty. Unfortunately this committee is designated in the Governing Regulations of the University as well as in the rules of the University Faculty and cannot formally be abolished until the Governing Regulations are changed. Until this can be accomplished the Council recommends that the Committee request the secretary of the Faculty to conduct the necessary elections.

✓ The Council has suggested that the Student Organizations and Social Activities Committee consider the possibility of its functions being assumed by administrative officers of the University and the Student Congress.

On the other hand some new committees seem to be desirable. The Council is recommending establishment of a Committee on Privilege and Tenure. It will recommend the establishment of a Faculty Committee to advise on the administration of the community college system.

The Council has been charged with maintaining "close liaison with the President, the Secretary of the Faculty, and other administrative officers of the University." Liaison has been established in several ways:

1. The President meets with the Council at monthly intervals. Material for discussion may be suggested by the President or the Council and is normally presented in writing before the meeting to allow preparation for thorough consideration.
2. The President has appointed two faculty assistants, who, at present, happen to be members of the Council.
3. The President has established an Academic Advisory Council consisting of four administrative members and four faculty members to advise on matters of broad academic policy. The Chairman of the Council and the chairman of the Curriculum Committee are members of this advisory council.

→ The Faculty Council advised with the President on procedures for: the appointment and promotion of faculty members; the criteria for evaluation of faculty appointments, promotions and merit increases; and procedures for the appointment and review of department chairmen and deans. These procedures, which are administrative procedures have been approved by the Board of Trustees and distributed to the faculty by the President.